

# National 360

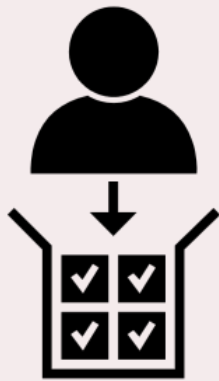
**Easy Read –**

**Privacy and Personal Information**

How do we manage your personal information?



This document tells you **about your privacy and your personal information.**



To help us provide you with the right type of supports and services, **we collect and store personal information** about you.



We use your personal information to work with you to **design supports and care that meets your** needs.



Personal information can include:

- Your **name, address, and phone number.**
- **Your advocate's** contact details.
- Details about **people who you are close to** (mum, dad, good friend, support person).
- **Supports** you need.
- Your **medical records.**
- Other **support providers** you use.
- **Why and how** we are helping you.



It is National 360's **responsibility to keep** your personal information **private and safe.**

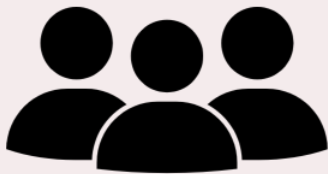


We **only share** your information with others if **you say “yes”**, or if the law says we must.



We will ask you to **sign a consent form**.

The form **gives us your approval** to use your personal information.



**On the form**, we also ask you to include all the people **you are happy to share your personal information with**.

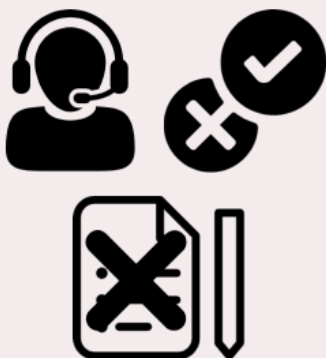


Your information will **only be shared** with **people who you have said, can see it**, like:

- An advocate
- A trusted person
- Other support providers
- Support workers
- Government organisations who provide you with support



**You have rights** when it comes to the management of your personal information.



You can:

- **Ask our Client Support Team to see** your personal information at any time.
- Tell us **to correct** wrong or incomplete information
- Withdraw your consent



## National 360 Client Support Contact

Details are:

- 1300 340 440
- [Client.support@national360.com.au](mailto:Client.support@national360.com.au)

To withdraw consent email  
[consent@national360.com.au](mailto:consent@national360.com.au)